

OFFICE OF THE PRINCIPAL CCF (WILDLIFE) & CHIEF WILDLIFE WARDEN, ODISHA
5TH FLOOR, B.D.A. APARTMENT, PRAKRUTI BHAWAN, NILAKANTHA NAGAR, NAYAPALLI,
BHUBANESWAR - 751012, Phone No.: 2549771, E mail ID: Orissa.wl@gmail.com

No. 214

WALK-IN-INTERVIEW

Date: 28.05.2015

Walk-in-interview will be conducted for engagement of the following individual consultants to be engaged on contractual basis in the office of Principal CCF (Wildlife) and Chief Wildlife Warden, Odisha under ICZM Project, Odisha, initially for a period of one year or closure of the Project, whichever is earlier. The engagement may be extended on the basis of requirement of the Project and satisfactory performance co-terminus with the duration of the ICZMP-Odisha Project.

Sl. No.	Designation with Consolidated Pay	No. of Posts	Location	Minimum qualification and experience required
1	Project Coordinator Rs. 30,000/- per month	1	Bhubaneswar	<ul style="list-style-type: none">• Masters Degree in Environmental Science / Natural Resources Management / Wildlife Science or related field.• 5 years of post Masters relevant experience.

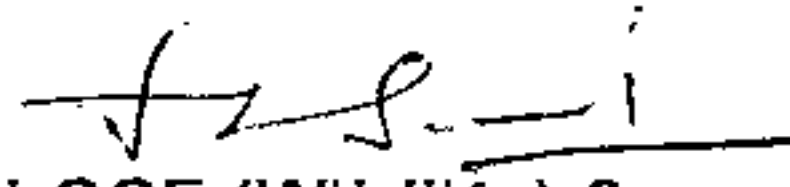
Desirable Experience: Preference will be given to candidates having worked in World Bank funded projects.

Eligible candidates with required qualification and experience are required to report for the interview along with original and photocopies of all the certificates including matriculation certificate, mark sheets and one passport size photograph on the date, time and venue of interview as per details furnished below. Details ToR indicating qualification, experience, job requirement and monthly emolument is available in the website: www.iczmpodisha.org and www.odishawildlife.org

The authority reserves the right of accepting / rejecting any or all application without assigning any reason thereof. No query will be entertained in this regard.

Interview Schedule: Date of Interview: 26th June 2015.
Registration Timing: 9.00 AM to 11.00 AM.
Interview: 11.00 AM Onwards.

Venue : Government of Odisha, Forest and Environment Department, Project Management Unit, Integrated Coastal Zone Management Project (ICZMP), Wildlife Wing, Plot No. 1459, Sahid Nagar, Green Park Nursery Compound, Bhubaneswar – 751 007.


Principal CCF (Wildlife) &
Chief Wildlife Warden, Odisha

Terms of Reference for posts of Project Coordinator

1. Background:

The Government of Odisha in partnership with Government of India has initiated a project to achieve the goal of sustainable utilization of coastal areas without causing any noticeable degradation of its habitats and deterioration of the eco-system and avoid the adverse impact of unplanned and incompatible development. As one of the components of the national initiative through Integrated Coastal Zone Management (ICZM) approach in states like Gujarat and West Bengal, the approach is being piloted in Odisha. This component will include capacity building of the state level agencies and institutions, including preparation of an ICZM plan for the coastal sediment cells that include the stretches of Paradip-Dhamra and Gopalpur-Chilika, including a regional coastal process study, and pilot investments. It has adopted Integrated Coastal Zone Management practices in managing the coastal zone activities.

Under Integrated Coastal Zone Management Project, State Project Management Unit (SPMU) has been formed under the Department of Forest and Environment, Government of Odisha which will implement the Odisha component of this national initiative. The project envisages execution through primary and secondary institutions from the State Project Unit to the Community Level Groups

2. Objectives of the Project:

The overarching objective of the project is to provide for best long-term and sustainable use of coastal natural resources and for perpetual maintenance of the most beneficial natural environment through full involvement of all the stakeholders through a comprehensive and integrated programme. In order to do so, the underlying objectives of the project include:

- Building up of the national capacity for implementation of comprehensive coastal management approach in the country, and piloting the integrated coastal zone management approach within the state of Odisha.
- To build state level capacity to manage coastal zone issues is a necessary complement to the national level capacity building, given the constitutional division of responsibilities between the state and national governments.
- The key outcome indicators will be

- (i) The existence of an appropriate national institutional structure for guiding and coordinating implementation of ICZM approaches,
- (ii) The number of “knowledge benchmarks” showing improvement according to end-users of knowledge services,
- (iii) The number of completed pilot ICZM activities demonstrating cross-sectoral and spatial integration; and
- (iv) The number of other ICZM Plans initiated to replicate the lessons learnt.

The initiatives proposed under ICZM Project, Odisha has following objectives;

- Formulation of Integrated Coastal Zone Management Plan for the State
- Coastal Erosion and Associated Oceanographic Processes
- Vulnerability to Disaster
- Biodiversity Conservation
- Livelihood Security
- Pollution/ Environmental Quality Management
- Improvement and Conservation of Cultural/ Archaeological Assets

The initiative under the PEA- Wildlife Organization of the State Forest Department constitutes the Biodiversity Conservation and promotion of livelihood linked ecotourism within the project area.

3. Organization and Implementation Structure:

The overall responsibility for project implementation and coordination for the component designed for the state rest with the State Project Management Unit (SPMU) of the Integrated Coastal Zone Management Project which has been established to serve as a coordinating agency. The State Steering Committee (SSC) is the apex body chaired by the Chief Secretary, Government of Odisha while the Principal Secretary, Forest and Environment is the Vice-Chairman. This Committee includes representatives of various implementing departments and civil society. The Project Director of ICZM in State Project Management Unit (SPMU) will act as the Convener of SSC.

PEA for components of Biodiversity Conservation and Eco-Tourism:

The Wildlife Organization of the State Forest Department is one of the Project Executing Agency of this World Bank funded ICZM Project. Within this organisation, the project is being implemented by three field forest divisions, namely, Chilika (WL) Division, Mangrove Forest Division (WL),

- The Project Coordinator shall coordinate & support workshops, meetings and seminars, etc in connection with the implementation of the project.
- The Project Coordinator shall ensure establishment and operation of Management Information Systems (MIS) for the DPRs of the ICZM Project of State Wildlife Organisation.
- The Project Coordinator shall handle the Project Financial Monitoring and Budget various Expenditure analysis.
- The Project Coordinator should possess excellent presentation skills and drafting ability.
- The Project Coordinator shall be responsible to the Project Nodal Officer / Head of Department in Wildlife Wing of Forest Department and work closely with other members of the Project, SPMU and Field Forest Divisions.
- The Project Coordinator shall be responsible for revising and updating instructions to the Divisions with regard to finance/ general management.
- The Project Coordinator will monitor the activities of the implementing divisions and their performance and required to inspect the works as per instruction from the Nodal Officer.
- The Project Coordinator will be responsible for maintenance of Project Account and timely reporting to the PMU, Head of Department and SPMU.
- The Project Coordinator will be responsible for any other work assigned by the PCCF (WL) & CWLW, Odisha / Project Nodal Officer from time to time in the smooth implementation of the Project.

5. Remuneration: Consolidated Rs. 30,000/- per month

Rajnagar and the Berhampur Forest Division who are the implementing field units for execution of the various activities.

4. Job Description of Project Corodinator-

Biodiversity Conservation

He/She shall be responsible for overall coordination of Project activities for both the components till alternate arrangement is in place; ensuring timely collection, coordination and dissemination of all information / instructions both from and to different field units / forest divisions; coordination of physical activities and financial management; support facilitation for execution of all paper works relating to the Projects; monitoring of project planning, execution, evaluation, report writing, drafting of all letters, providing guidelines and formats for data collection programmes by the Research Scholars, collection and compilation of information and database preparation at PMU of Wildlife Head Quarters, preparation of agenda and proceedings of all meetings and its communication to all quarters. In brief,

- The Project Coordinator shall ensure coordination at PMU level with other PEAs, SPMU, different stake holders and other line departments for effective implementation of the ICZM with regard to wildlife wing of forest department in the State of Orissa.
- The Project Coordinator will assist the Nodal Officer of the PEA in the implementation and financial management of the Project.
- The Project Coordinator shall play a leading role in coordinating all stake holders for implementation of the Biodiversity conservation including Ecotourism activities.
- The job of the Project Coordinator will be to ensure that financial management is carried out as per the Financial Management Manual / Financial Rule for the Society and World Bank norms.
- The Project Coordinator shall be responsible for the Project approval by SPMU for various components as and when required.
- The project Coordinator shall liaise with the Financial Management and procurement specialists of the SPMU as and when required.
- The Project Coordinator shall establish and maintain effective financial flow mechanisms with key stakeholder between all levels of operation (i.e DFO/PMU/SPMU)
- The Project Coordinator shall establish effective budget monitoring mechanisms at all levels of operation.
- The Project Coordinator shall liaise with the Field Project Implementation units, DFOs for implementation of the components and prudence.